

Supervision Contract

Supervisee: _____
Name: _____
Pho: _____
Address: _____

Supervisor:
Kevin Rutter, MS, LMFT, CPC
828-638-5907
715 Fairgrove Church Rd. SE Ste 202
Conover, NC, 28630

Supervision Commitment:

We agree to commit _____ hours a month beginning _____ and continuing until _____ for a total of _____ hours.

Agreed upon fee for one hour of supervision is \$80.

Travel fee will be \$10.00 per 15 minutes (less than 15 minutes will not be charged a fee).

These fees will be collected at the time of service in the form of cash, check, or VISA.

Cancelled checks will be assessed a \$25 fee.

Cancellations:

The supervisor's time will be allotted for supervision as contracted. Therefore, it is important to give 2 or more business days advance notice should any changes occur to the agreed schedule to avoid the late cancel fee. For live supervision if a client cancels with less than 48 hours notice the supervisee may elect to either cancel supervision and pay the late fee or continue supervision as planned. In the case of an emergency or sickness please call supervisor ASAP to cancel and reschedule supervision. As a courtesy I will wave the fee for the first emergency cancellation (less than 48 hours). Any additional cancellations less than 48 hours will be charged a late fee of \$35. These fees are to be paid prior to the next supervision session.

Safety:

If you, your client, or another individual is in imminent danger first call the police and then contact your supervisor immediately. This includes child & elderly abuse, suicidal, & homicidal ideation.

Supervision style:

My preferred model of supervision is cognitive behavioral. In addition, I incorporate examples and discussion of all the various theories to help supervisees gain experience with all of them. It is not my goal to convince supervisees into practicing therapy as I do but rather to help them explore and strengthen the techniques and models that fit best for them. I also offer Christian based therapy in my work and can discuss the dynamics of this approach in supervision if so desired. Audio, video, and live supervision are acceptable (required for LPC) tools for supervision. Live supervision and supervision with another supervisee ("dyadic supervision" which is considered individual) is encouraged and is offered at a discounted rate of \$50/hr. The quality of the supervision experience depends largely on how committed each supervisee is to the supervision process. What comes out of it depends on what goes in to it. My desire is to match that level of commitment.

Supervisee responsibility:

Each supervisee is responsible for knowing and practicing the AAMFT/LPC code of ethics. For maintaining their own Liability Insurance (insurance may also assist you with your supervision fees). For maintaining case notes and a record of supervision hours. For informing the Supervisor of any risks or concerns involving clients immediately and addressing these concerns appropriately. To share with the supervisor openly any concerns or questions about the supervision process and the nature of the supervision relationship. To notify clients of supervisor observation before live supervision sessions.

